

College Council Minutes

Date: 12.2.16 | Begin: 12:00pm End: 1:30pm | Location: CC127

| Topic/Item | Presenter | Minutes |
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| Minutes (11/18/16) | Sue Goff | Minutes from the meeting held on 11/18/16 were previously sent out for review. Any comments and/or corrections, please contact Beth. |
| Right to Learn Resolution & Budget Update | Joanne Truesdell | <p>Joanne presented a resolution that she will be proposing to the Board to adopt in order to maintain our commitment to our student’s right to learn. With the recent election, there were questions on how the college considers policies and practices around immigration. We don’t require immigration status to attend, and according to the Family Educational Rights Privacy Act (FERPA), we can’t devolve student records, outside directory information, without a court order. We will work to create a process for potential Immigration and Customs Enforcement (ICE) officers to follow which would require them to work through the college administration.</p> <p>Governor Kate Brown released her 2017-19 recommended budget, including a recommendation for the Community College Support Fund (CCSF). Gov. Brown recommended to keep the CCSF at \$550 million, which is the same as the current year. Other notable items in Gov. Brown’s recommended budget:</p> <ul style="list-style-type: none"> • \$8 million for DeJardin Hall capital work • We may receive a small amount of safety and security funding • Our deferred maintenance request was not funded • Oregon Promise: \$39 million, funded for years two and three • Oregon Opportunity Grants: \$11 million increase, which will serve 5,000 more students <p>Moving forward, the Legislature will take the governor’s recommended budget into consideration during its session, but there is no guarantee that those numbers won’t change.</p> |

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| <p>Color Parking Lots & Evacuation Routes</p> | <p>Luke Norman & Pete Kandratieff</p> | <p>Luke’s primary role here at CCC is to move transportation barriers for students. One of the barriers that we have become aware of through a recent survey is that our students don’t know where to park and that limits their ability to get to classes on time. Luke has been working with the Campus Signage committee, Campus Services, and some other stakeholders to figure out an easy way to develop a system so people know how to locate our parking lots. Based on that, they developed a signage system to assign colors to the different lots. At entry points, there are color blocks with arrows indicating where the lots are located and are spelled out for student, staff, faculty and visitors who are color blind. A color parking map easily identifies the available lots to share with campus visitors. This information will be available online as well as in our schedule of classes, course catalog, and other materials.</p> <p>Pete shared the critical piece of our emergency planning evacuation routes for all of the buildings. Evacuation instructions included an aerial view of the evacuation assembly zone along with instructions. Reminders are included on how to safely exit the building as well as discouraging elevator use. The evacuation floor plan includes a legend and easy-to-read arrows. Once people evacuate to the assembly zone, they will be instructed to the next step by both Building Emergency Response Team (BERT) members and Campus Safety staff who will help direct people once they get there. Instructions will be available and located in buildings during in winter term.</p> <p>BJ Nicoletti commented that we have learned many safety concerns from a recent student survey. Comments included: better lighting on the Oregon City campus and parking lot signage that includes emergency protocol information.</p> |
| <p>Committee Reports 1. Presidents’ Council</p> | <p>Sue Goff</p> | <p>No report.</p> |
| <p>Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential</p> | | <p>1. ASG – Megan Baumhardt: We have many updates about the services that ASG provided during fall term. We had 75 people apply for winter term grants which is typically lower than fall term. Last spring, we surveyed our students and the number one request was an opportunity to go to the movies. ASG purchased 50 subsidized movie tickets packages from Regal Cinemas that included two ultimate movie tickets along with a \$10 concessions gift card. The total price for each package is \$27, and we are offering this package for \$20 to our students. So far, ASG has sold 36 packages. The Multicultural Center along with the Service Learning Specialist asked students to encourage each other by posting Leafs of Positivity. John Ginsburg brought back this idea from the Harmony Center as a way to showcase our Thankfulness during the season. A total of 33 Giving Tree applications have been submitted. All gifts will be handed out at the Holiday Party on December 8 from 6-8 p.m.</p> |

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| | | <p>Students are applying for holiday food baskets. ASG plans to distribute ten baskets at the Holiday Party. If you are interested in volunteering for a service learning opportunity, you can help build food baskets on Tuesday, December 6. For more information about this event or potential donations, check out FYI Today. During fall term, the Cougar Cave had 128 students visit for a total of 200 visits. Currently, we are well stocked thanks to faculty, staff, and community donations. Hygiene items are always in need and are welcomed. In coordination with the Cougar Cave, our Free Food Market has given out a total of over 1,600 pounds of food this term to our students, faculty, staff, and community members. ASG is undergoing some leadership changes. Thankfully, a couple of officers will stay to integrate our new members. Our Community Wellness Officer will be leaving this term, but we hope to continue the same level of events as we have in the past. The Harmony Campus cereal event was successful in giving out 80 bowls of cereal. During spring term, we hope to schedule the Dollar BBQ at the Harmony Campus and are considering to host an ASG meeting at both the Harmony and the Wilsonville Campuses. We plan to continue with our book exchange and lending library services during winter term as well as look forward to additional events such as movie night and a special Valentine's Day sale. Hoping to educate our students on starting your day out right with important nutrition on March 6 for National School Breakfast Day.</p> <ol style="list-style-type: none"> 2. Classified – No report. 3. Part-time Faculty – Leslie Ormandy: Encouraging part-time faculty to donate cash to ASG for the Giving Tree. The bargaining team may have met with management for the last time in finalizing the part-time faculty contract. As it looks now, the contract has an increase in salary as well as making both dental and vision insurance available for the first time. 4. Full-Time Faculty – Nora Brodnicki: Human Resources has the full-time faculty contracts available. Mark your calendar for Winter Inservice on February 10. Don't miss the All Staff Recognition on Thursday, December 8, from 12-1:30 p.m. in the Niemeyer – Osterman Theatre and the evening staff from 8-9:30 p.m. in the Community Center – Cougar Café. Please come, eat, and hear amazing things about your colleagues. The faculty coordinated a service project with the FYE sections to donate a total of 353 items for the Cougar Cave with a focus on hygiene items. Nora recruited two full-time faculty to work on SISTERRS, a CCC Data Quality Improvement Project. This will mandate all of our degree and certificate seeking students to go through an online student orientation as well as means to collect essential data for our first time CCC students. Looking for volunteering to step up as members of the Building Emergency Response Team (BERT). Leslie Ormandy commented the need for a current list of BERT member by building. 5. Administrative Confidential – BJ Nicoletti: Focused on the holiday food baskets. |
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| <p>Announcements</p> | <p>All</p> | <p>Joanne Truesdell – Reminder to come by the executive offices on December 7 to bid farewell to Vice President of Campus Services Jim Huckestein as he is retiring. Celebrate with Matthew Altman on December 2 as he will be taking a position at Rock Creek Portland Community College as their new Math and Technology Dean.</p> <p>Lori Hall, Public Information Officer – Lori had scheduled during the Monday of finals week a college-wide test for our emergency notification system that goes out through our offices phones and college load speakers. She asked if this would be disruptive to our students and the consensus at College Council was that it needed to be rescheduled.</p> <p>Justin Montgomery – Reminder to attend the All Staff Recognition on December 8. (Event was cancelled due to inclement weather. The All Staff Recognition event will be combined with the All Staff Breakfast in March.)</p> <p>Leslie Ormandy – Students need clarification on college closures in the case of inclement weather. The college will follow up and will relay the closure procedure.</p> <p>Ida Flipo – The Cultural Arts Committee will be hosting a series of Oregon Humanities lectures during winter and spring terms. Sharron Furno from the Criminal Justice department has been interested in acquiring a 3D scanner to use in our Criminal Investigation classes. Cynthia Risan and Donna Larson were instrumental in acquiring some Perkins funds for this purchase.</p> <p>BJ Nicoletti – New college survey, Eyes on Student Engagement, went out to our students. We had about 1,400 students respond that included questions about transportation, instructional environment, and student engagement. Results are expected out in January.</p> <p>Matthew Altman – Another successful Science, Technology, Engineering & Math (STEM) mentoring training for 10 faculty and 25 students. Our STEM tutors have been working with students in the Learning Center. Over 1,100 students were mentored this term which equals to more than 1,500 hours of mentoring from those tutors alone. Kimberly Hilderbrand-Faust is our new STEM Academic and Career Coach, who is working in a full-time, grant-funded position.</p> <p>Stephanie Schaefer – In early winter, we are hoping to execute the rest of our mini grant for Career Assessments. Four of us are going through trainings, and we will be able to offer three different instruments. We have a Counseling Special Needs Fund that is currently at a balance of \$600. If any of you are needing to donate before the end of the fiscal year, please consider that this fund is used for students to assist them to purchase a book, pay for supply or to help with an expense.</p> |
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| Present | | Sue Goff (Chair), Robert Keeler, Stephanie Schaefer, Christina Bruck, Sue Caldera, Ida Flippo, Jane Littlefield, Max Wedding, Ali Ihrke, Leslie Ormandy, Xaun Wilson, Megan Baumhardt, David Plotkin, Matthew Altman, Chris Hughes, Justin Montgomery, Christine Tappe, Denice Bailey, Luke Norman, Sarah Hoover, Pete Kandratieff, BJ Nicolette, Lisa Davidson, Lori Hall, Beth Hodgkinson (recorder) |
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